



## **MINUTES of the Annual General Meeting for Members of ARAMA National Ltd. held at Riverside Hotel, South Bank on Tuesday 22 October 2019**

### **1. Welcome/Quorum**

- 1.1 The meeting appointed Eric Van Meurs as Chair.
- 1.2 Those attending in person plus the 19 in attendance via proxy (below) formed a quorum.
- 1.3 The Chair having determined that a quorum was achieved declared **the meeting opened at 11:00 a.m.**, welcomed all present and thanked them for attending. After a brief self-introduction from those in attendance the meeting proceeded.

### **2. Notice of Meeting**

The Notice of Meeting was taken as read, having been previously distributed to all members.

### **3. Roll Call ~ Attendance in person**

Eric Van Meurs (Chair), John Mahoney, Bobo Qi, Simon Lil, Michael Mitchell, Felicity Frewin, Mark Small, Dennis Mackenzie, Brett Thompson, Peter Shannon, Guy Elliott, Geoff Shortland, Doug Thompson, Jon Thompson, Julie Willoughby, Maxine Kneubuhler. **Non-voting attendees** Chris Evans, Jim Lowe, Finola Thompson, Sue Shannon. **ARAMA Staff attendees** Trevor Rawnsley (CEO), Kelley Rigby. **Speakers** Gillian Morgan, Sandra Swatton, Jessy Meredith

### **4. Apologies**

As per Proxy list plus Jeff Beere, Col Myers, Shaun O'Sullivan, James Skelton

## 5. Proxies

| Annual General Meeting - Proxy |                                  |                   |                 |          |               |
|--------------------------------|----------------------------------|-------------------|-----------------|----------|---------------|
| Proxy Name                     | Building                         | Proxy Branch      | Member Category | Member # | Date Received |
| Tony McLeod                    | Horizons at Peregian             | Sunshine Coast    | Practising      | 3052     | 25/09/2019    |
| Mick Toms                      | Rivage                           | Whitsunday/Mackay | Practising      | 1469     | 20/09/2019    |
| Liz Schibig                    | Paradise Links                   | Port Douglas      | Practising      | 1759     | 18/09/2019    |
| Chris Ward                     | St George Defence Holiday Suites | Gold Coast        | Practising      | 2668     | 18/09/2019    |
| Marion Simon                   | Boulevard North                  | Gold Coast        | Practising      | 2832     | 14/10/2019    |
| Carolyn Witt                   | Surfers Chalet                   | Gold Coast        | Practising      | 5166     | 14/10/2019    |
| Jo Mathews                     | Toscana Village Resort           | Whitsunday/Mackay | Practising      | 1099     | 14/10/2019    |
| Peter Geer                     | Sterling Apartments              | Sydney            | Practising      | 2215     | 14/10/2019    |
| Mark Ryall                     | MRM Finance                      | Gold Coast        | Associate       | 1587     | 14/10/2019    |
| Georgina Bishop                | Newstead Terraces                | Brisbane          | Practising      | 1085     | 14/10/2019    |
| Kim Cox                        | Malibu Mooloolaba                | Sunshine Coast    | Practising      | 1688     | 14/10/2019    |
| Sharon Flood                   | Flood Legal                      | Corporate         | Associate       | 2600     | 14/10/2019    |
| Karen Cross                    | Dorchester on the Beach          | Gold Coast        | Practising      | 1827     | 14/10/2019    |
| Peter Shannon                  | Uni Central                      | Sunshine Coast    | Practising      | 1243     | 14/10/2019    |
| Bob James                      | Picture Point Terraces           | Sunshine Coast    | Practising      | 1583     | 14/10/2019    |
| Cathy Davis                    | Airlie Apartments                | Whitsunday/Mackay | Practising      | 1116     | 15/10/2019    |
| Jenni Hansen                   | JJH Management Solutions         | Brisbane          | Associate       | 2769     | 17/10/2019    |
| Barry Andrews                  | Aspect Caloundra                 | Sunshine Coast    | Practising      | 1415     | 17/10/2019    |
| Frank Higginson                | Hynes Legal                      | Brisbane          | Associate       | 1675     | 21/10/2019    |

## 6. Minutes of the last AGM

**RESOLVED:** That the minutes of the last AGM which was held on 26 September 2019 and distributed prior to the meeting were taken as read and approved by the meeting. There was no business arising.

## ORDINARY BUSINESS

### 7. Reports

The meeting was asked to consider and approve the following reports. Written reports had already been distributed to members previously and hard copies were displayed on the big screen and made available at the meeting. The presidents report and the CEO's report were also delivered verbally.

7.1 **The meeting resolved to accept** the Presidents annual report

7.2 **The meeting resolved to accept** the CEO's annual report.

7.3 **The meeting resolved to accept** the Statement of Accounts.

7.4 **The meeting resolved to accept** the Auditors annual financial report.

## 8. Board Elections

The Chair and the Secretary gave their report to the meeting regarding the process & conduct of the nominations for Directors, the subsequent election process and the composition of the Board. Nominations for vacant Directors positions were called on the 29<sup>th</sup> of April 2019.

As the number of candidates nominated for practising member director positions was equal to the number of positions available a ballot was not required to determine the practising member director category.

As there were three nominations for the associate member director position a contested election was deemed necessary. The election commenced on the 8<sup>th</sup> of August and concluded on 12<sup>th</sup> of September. The returning officer Robin Nelson and scrutineer Laura Younger determined that BoBo Qi was declared the winner of the contested election.

The meeting resolved to endorse the below appointments by ordinary resolution, to congratulate Bobo Qi on her election victory and welcome Geoff Shortland to the board. The meeting also resolved to move a vote of thanks to Mike O`Farrell for his service as a director of ARAMA. Mike resigned as a Director throughout the year yet continues to provide support and service to ARAMA.

In accordance with sec66e of the transitional provisions of the ARAMA National Ltd constitution and also sec33; the following Directors were appointed or reappointed to the board with their terms listed below:-

|                   |                                     |
|-------------------|-------------------------------------|
| Geoff Shortland   | 1 <sup>st</sup> year of first term  |
| Eric Van Meurs    | 1 <sup>st</sup> year of second term |
| Bobo Qi           | 1 <sup>st</sup> year of second term |
| John Mahoney      | 1 <sup>st</sup> year of second term |
| Jeff Beere        | 2 <sup>nd</sup> year of second term |
| Simon Lill        | 2 <sup>nd</sup> year of second term |
| Josephine Mathews | 2 <sup>nd</sup> year of second term |
| Col Myers         | 2 <sup>nd</sup> year of second term |

**RESOLVED:** That the Directors of ARAMA National Ltd elected by due process in accordance with Rules, as modified by the transitional rule 66 e) 4) and whose names listed here and declared to the general meeting be endorsed.

The meeting congratulated **ARAMA`s fourth Board of Directors; John Mahoney, Josephine Mathews, Eric Van Meurs, Bobo Qi, Simon Lill, Geoff Shortland, Jeff Beere and Col Myers.**

## 9. Questions

The Chairman invited any further comments or questions from the floor. None were forthcoming.

**Close of Meeting:** With no further business, the Chairman thanked members for their attendance and declared the **meeting closed at 11:30 a.m.** At the closure of the AGM members were invited to continue networking and stay for further discussions and formal presentations from our marketing and I.T. teams.